

## Agenda - DRAFT

Day 1 – 9 July	
	<p>Expected Output:</p> <ul style="list-style-type: none"> <li>• Presentation to UN DESA/ECLAC/ CARICAD of Updated Digital Transformation Strategy by Gov. of Saint Lucia</li> <li>• Identification of potential entry points for UN DESA/ECLAC/CARICAD activities in support of changing mindsets for innovation and digital government transformation within the context of the Saint Lucia's Civil Service priorities and Digital Transformation Strategy.</li> </ul>
09:00-10:00	<ul style="list-style-type: none"> <li>• Meet and greet with the Minister, Permanent Secretary (PS) and Deputy Permanent Secretary (DPS) of the Ministry of Public Service</li> </ul>
10:00-12:30	<p><b>Session I: Meeting with Public Service Management Group</b> and Policy makers in target ministries</p> <ul style="list-style-type: none"> <li>• Opening remarks (Minister of Public Service)</li> <li>• Mr. Simon Springett, UN Resident Coordinator</li> <li>• Introduction of Participants (all)</li> <li>• Presentation on Saint Lucia's draft Digital transformation Strategy (Director of Public Modernization)</li> <li>• Discussion on the role of policy makers and leaders in driving digital transformation.</li> </ul>
12:30-1:15pm	<b>Networking Lunch</b>
1:20-3:30pm	<p><b>Changing Mindsets for Innovation and Digital Transformation: Fine tuning Saint Lucia's draft Digital transformation Strategy</b></p> <ul style="list-style-type: none"> <li>• Development partners present projects/programmes:</li> <li>• Key project objectives and benefits.</li> <li>• How does the initiative contribute to Saint Lucia's digital transformation thrust?</li> <li>• How can stakeholders support and be involved?</li> <li>• UN DESA's Digital Government Capabilities Assessment</li> <li>• Discussion on gaps, challenges, priorities and opportunities</li> <li>• Final remarks and expressions of gratitude</li> </ul>
3:30-4:30pm	<p>Innovation, Digital Government Transformation and Changing Mindsets in Caribbean SIDS project team meet with Public Sector Modernization Team to:</p> <ul style="list-style-type: none"> <li>• Review discussions.</li> <li>• Discuss project implementation activities and next steps.</li> <li>• Discuss updates to draft digital transformation strategy</li> </ul>

<b>Day 2 – 10 July</b>	
	<p><b>Key Stakeholders:</b></p> <p><b>Session II: E-Government Task Force and Staff of Division of Public Sector Modernization (DPSM)</b></p>
<b>9:00-9:10</b>	<p><b>Arrival and Registration</b></p> <ul style="list-style-type: none"> <li>• Welcome and registration of participants</li> <li>• Distribution of agenda and relevant material</li> <li>• Meet and greet key Stakeholders</li> </ul>
<b>9:10-10:25</b>	<p><b>Opening Remarks and Presentation</b></p> <ul style="list-style-type: none"> <li>• Opening remarks (PS or DPS of Public Service)</li> <li>• Introduction of Participants (all)</li> <li>• Presentation on Saint Lucia’s draft Digital transformation Strategy (Director of Public Modernization)</li> </ul>
<b>10:25-10:40</b>	<b>Coffee Break</b>
<b>10:40-12:15pm</b>	<p><b>Changing Mindsets for Innovation and Digital Transformation: Fine tuning Saint Lucia’s draft Digital transformation Strategy</b></p> <ul style="list-style-type: none"> <li>• Development partners present projects/programmes</li> <li>• Key project objectives and benefits.</li> <li>• How does the initiative contribute to Saint Lucia’s digital transformation thrust?</li> <li>• How can stakeholders support and be involved?</li> <li>• Discussion on Results of UN DESA’s Digital Government Capabilities Assessment</li> <li>• Discussion on gaps, challenges, priorities and opportunities</li> </ul>
<b>12:15-1:00pm</b>	<b>Networking Lunch</b>
<b>1:00-2:30pm</b>	<p><b>Closing</b></p> <ul style="list-style-type: none"> <li>• Implementation Plan /Next Steps for Innovation, Digital Government Transformation and Changing Mindsets in the Caribbean SIDS</li> <li>• Identification of priority areas for updated digital transformation strategy.</li> <li>• Allocation of responsibilities and resources (creation of a committee for project implementation)</li> <li>• Agreement on follow-up actions, next steps and follow-up actions and monitoring mechanisms.</li> <li>• Final remarks and expressions of gratitude</li> </ul>
<b>2:30-4:00pm</b>	<p>Innovation, Digital Government Transformation and Changing Mindsets in Caribbean SIDS project team meet with Public Sector Modernization Team to:</p> <ul style="list-style-type: none"> <li>• Review discussions.</li> <li>• Discuss project implementation activities and next steps.</li> <li>• Discuss updates to draft digital transformation strategy</li> </ul>