



**United Nations**

Department of  
Economic and  
Social Affairs



## ClimateScanner Global Call

### Engaging Supreme Audit Institutions in assessing national climate action

#### Information note

25-26 March 2024

#### 1. Overview

**Dates and times:** The meeting will take place on 25-26 March 2024, from 10.00 to 13.00 and from 15.00 to 18.00 hrs. EST.

**Format:** The meeting will be held in person.

**Venue:** The meeting will be held in Conference Room 4, United Nations General Assembly Building, New York.

#### 2. Agenda and documentation

The provisional programme, annotated programme with speakers, concept note, and other information will be available at <https://publicadministration.desa.un.org/events/climatescanner-global-call>

Information on the ClimateScanner initiative is available at <https://sites.tcu.gov.br/climatescanner/ingles.html>

#### 3. Registration

All participants must register online at <https://forms.gle/XqpV4t7u1sXjXMDM6> (registration form available in English).

Registration is required for the purpose of requesting a UN ground pass.

#### 4. Arrival and check-in

To enter the UN General Assembly Building, you will need to go through security screening in the UN Visitors Centre located on 1st Avenue between 45th Street and 46th Street. (Due to security measures, please do not bring luggage to the UN.)

After the security check, you will see the entrance to the UN General Assembly Building to your right.

Conference Room 4 is located on the 1st-basement level of the UN General Assembly Building.

See attached maps for location and access (Annex 1).

### ***UN grounds pass***

A UN grounds pass is required to be worn at all times when on UN premises.

UN grounds passes will be requested by the Division for Public Institutions and Digital Government (DPIDG) of the United Nations Department of Economic and Social Affairs (UNDESA).

UN ground passes will be distributed by DPIDG staff on 25 March from 8:30 am to 10:30 am at the following location:

*By the entrance of the UN Visitors Centre, located in the east side of 1st Avenue between 45th Street and 46th Street.*

Please present a government-issued picture ID for verification in order to receive your grounds pass.

## **5. Seating arrangements**

The seating of delegations in Conference Room 4 will be according to the “all States formula”, followed by observers/intergovernmental organizations, UN system entities, major groups and other stakeholders.

Not all members of delegations may have a seat with a microphone.

Additional seating is available in the public gallery, subject to limitations on room capacity.

Seating may be reserved for keynote speakers, panelists and moderators. Discussants will intervene from their assigned seats.

## **6. Interpretation**

Interpretation in Arabic, French and Spanish will be available for all formal plenary meetings. To ensure proper interpretation, written copies of all statements and presentations should be submitted in advance to the organizers.

To enable accurate interpretation, speakers should speak clearly and at a moderate pace.

## **7. Accessibility**

The United Nations Headquarters is accessible.

In Conference Room 4, all seats and tables on the main floor are fully accessible and all adviser seats are removable. Participants who require accessible seating are kindly requested to notify DPIDG ([cai2@un.org](mailto:cai2@un.org)) in advance of the meeting. For speakers, such notification should also indicate the expected date and time of their intervention.

The United Nations Accessibility Centre offers assistive information and communications technology to support those with auditory, visual or physical impairments. Assistive devices are available on site and on loan to participants with disabilities. The Accessibility Centre is located in the Conference Building (Room S-1B-032 on Level 1B, near the Secretariat Building escalators). For more information, please visit: <https://www.un.org/accessibilitycentre/>

Please reach out to the organizers for all accessibility inquiries. Every effort will be made to assist with reasonable accommodation to the extent possible.

## **8. Visa**

Each participant is personally responsible for obtaining the necessary entry visa(s) for travel to and from the United States. Please ensure that the necessary arrangements are made in a timely fashion to obtain a US visa, as appropriate. An invitation letter issued by the United Nations has been sent to you, which can be used to support your visa application.

Information regarding US visa can be found on this website: <https://travel.state.gov/content/travel/en/us-visas.html>

## **9. Hotel accommodation**

Participants will need to secure hotel accommodation in New York City. All participants are expected to make their own accommodation arrangements. Finding a reasonably priced hotel in New York City can be a challenge, therefore it is recommended that you start as early as possible. A credit card will normally be required for reservation.

A list of hotels which are located within walking distance of the United Nations is provided in Annex 2.

## **10. Local transportation**

All participants are expected to make their own local transportation arrangements. Transportation information for the three major airports serving New York City can be found online at <http://www.panynj.gov/airports/> or by calling Air-Ride phone: 1-800-247-7433 (toll free number within the U.S.).

Yellow New York taxis (see <https://www1.nyc.gov/site/tlc/passengers/taxi-fare.page> for fare information regarding airport trips) and airport buses (<https://www.nycairporter.com/> and <https://www.newarkairportexpress.com/>) are readily available from the airports to Grand Central Station, which is in walking distance to the United Nations and can be booked online in advance. Local transportation options, including subway, buses, and MetroCard related information can be found at <http://www.mta.info/>

## **11. Facilities**

Dining facilities, ATMs, and the UN emergency medical service (fifth floor) are located in the UN Secretariat Building.

Participants are responsible for making arrangements for lunch and coffee breaks. There are a variety of options on site at the UN and outside the UN. See map attached for locations and Annex 3.

## 12. COVID-19 and other health measures

The use of masks throughout the premises is voluntary.

Anyone who develops symptoms consistent with COVID-19 should test before entering the premises or, if on site, immediately leave the premises, isolate and test (either by antigen or PCR test).

Those who test **negative** may end isolation, but are encouraged to get a PCR test, to ensure that the negative result is a true negative.

Those who test **positive** should isolate. In accordance with local guidelines:

You can leave isolation if you have no fever for 24 hours without taking fever-reducing medicine and other COVID-19 symptoms are getting better.

Once you have returned to normal activities, take precautions for the next 5 days. If you never had symptoms but tested positive for COVID-19 or another respiratory virus, take the same precautions for the next 5 days. Among the recommended precautions are wearing a well-fitting mask, distancing from others and practicing good hygiene. The full list, along with additional information and resources, can be found on the [website of the New York City Department of Health and Mental Hygiene](#).

## 13. Time

For the time difference between New York and your country, please refer to: <http://www.timeanddate.com/worldclock>

## 14. Currency

US Dollar

## 15. Weather

To check for current weather conditions in New York, please refer to <https://www.cnn.com/weather>

## 16. Contacts

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## **Annex 1 – Maps UN premises (separate document)**

### **Annex 2 - List of hotels near the United Nations**

Note: The UN does not endorse any hotel, however, some may offer UN discounts. The list below is not in any order of preference but proximity to the UN.

#### **Millennium Hilton New York One UN Plaza**

One UN Plaza, New York, New York 10017 (First Avenue and 44th Street)

+ 1 212-758-1234

[https://www3.hilton.com/en/hotels/new-york/millennium-hilton-new-york-one-un-plaza-NYCUPHH/index.html?SEO\\_id=GMB-HI-NYCUPHH](https://www3.hilton.com/en/hotels/new-york/millennium-hilton-new-york-one-un-plaza-NYCUPHH/index.html?SEO_id=GMB-HI-NYCUPHH)

#### **Hampton Inn Manhattan Grand Central**

231 East 43rd Street, New York, New York 10017 (between 2nd and 3rd Ave.)

+ 1 212-897-3385

<https://hamptoninn3.hilton.com/en/hotels/new-york/hampton-inn-manhattan-grand-central-NYCUNHX/index.html>

#### **Pod 51**

230 East 51st Street, New York, New York 10022

+ 1 212-355-0300

<https://www.thepodhotel.com/pod-51/>

#### **Pod 39**

145 East 39th Street, New York, New York 10016 (between 3rd & Lexington Avenues)

+ 1 212-865-5700

<https://www.thepodhotel.com/pod-39/>

#### **Fitzpatrick Grand Central**

141 East 44th Street, New York, New York, 10017 (at Lexington Avenue)

+1 212-351-6800

[www.fitzpatrickhotels.com](http://www.fitzpatrickhotels.com)

#### **Wyndham Midtown 45**

205 East 45th Street, New York, New York 10017

+ 1 212-867-5100

<https://www.guestreservations.com/wingate-by-wyndham-new-york-midtown-south5th-ave/booking?msclkid=d0d85ba9b01f1de67dc4393fce2907eb>

#### **Residence Inn by Marriott**

148 East 48th Street, New York, New York 10017 (between 3rd and Lexington Avenues)

+1 212-980-1003

[www.newyorkresidenceinn.com](http://www.newyorkresidenceinn.com)

**The Lexington**

511 Lexington Avenue, New York, New York 10017 (at 48th Street)

+ 1 212-755-4400

[www.lexingtonhotelnyc.com](http://www.lexingtonhotelnyc.com)

**Hotel Boutique at Grand Central**

128 East 45th Street, New York, New York 10017

+1 212-297-0300

[www.hotelboutiqueatgrandcentral.com](http://www.hotelboutiqueatgrandcentral.com)

**Club Quarters Grand Central**

128 East 45th Street, New York, New York 10017 (corner of Lexington Avenue)

+1 212-986-6400

[www.clubquarters.com](http://www.clubquarters.com)

**Roger Smith Hotel**

501 Lexington Avenue, New York, New York 10017 (between 47th and 48th Streets)

+1 212-755-1400

[Roger Smith Hotel New York, United States \(newyork-hotel.com\)](http://Roger Smith Hotel New York, United States (newyork-hotel.com))

**Carvi Hotel**

152 East 55th Street, New York, New York 10022 (between 3rd & Lexington Avenues)

+1 212-752-0600

[www.carvihotel.com](http://www.carvihotel.com)

**Hilton Garden Inn**

206 East 52nd Street, New York, New York 10022

+1 212-794-6000

<https://hiltongardeninn3.hilton.com/en/hotels/new-york/hilton-garden-inn-new-york-manhattan-midtown-east-NYCMEGI/index.html>

**Courtyard New York (Midtown East)**

866 Third Avenue, New York, New York 10022 (at 52nd Street)

+1 212-644-1300

<https://www.marriott.com/hotels/travel/nycme-courtyard-new-york-manhattan-midtown-east/?scid=bb1a189a-fec3-4d19-a255-54ba596febe2>

**Annex 3 – Map of restaurants near the United Nations**

